**Time Management Crossword Puzzle**

Print this page to do the crossword, then check your answers online!

- **Across**
  1. Deciding what things to spend your time on means choosing these.
  2. We can't slow down or get more time, but we can learn how to __________ it.
  3. It provides entertainment and education, but it can also lead to a lot of wasted time.
  4. Something you wear that tells time, or staring at the area between your arm and hand. (2 words)
  5. Things that require time and effort over several weeks, months, or years are called goals. (2 words)
  6. How much time, or money, you have to spend is called your __________.
  7. It's what you do when you're in a hurry, or famous monument "Mount _______ more." (3 words)
  8. Kids sometimes hate to get this from teachers, but it's an important part of learning school lessons.
  9. If you don't have enough time for all the clubs, sports, and activities you're signed up for, you're _________.
  10. Dropping an activity because you don't have enough time for it is not the same as being a _________.
  11. These can compete for your attention while you're trying to get important things done.
  12. Experts agree: you should get about eight hours of this a night.
  13. You can carry this around to record your daily tasks and responsibilities.
  14. Putting off until later what you could be doing now is called _________.
  15. If you get everything done with time to spare, you can kick back and _________.
  16. Use one of these to plan out your month.
  17. You might get a "_________ toy with purchase," or spend some "_________ time" by yourself.

- **Down**
  1. If you don't have enough time for all the clubs, sports, and activities you're signed up for, you're _________.
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  3. It provides entertainment and education, but it can also lead to a lot of wasted time.
  4. Something you wear that tells time, or staring at the area between your arm and hand. (2 words)
  5. Things that require time and effort over several weeks, months, or years are called goals. (2 words)
  6. How much time, or money, you have to spend is called your __________.
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